**Language and Communication Department- Course/Topic Outline**

**Subject: City and Guilds- English Skills**

**Grade Level: 11/12 Pathway**

**Level: Moderate**

**Duration: September 2026- March 2027**

## Overview

In this unit, students' understanding and application skills will be developed. This will be analyzed through grammar mechanics, as well as listening, speaking, reading and writing activities. These activities will foster the development of students' communicative competence. The communicative language teaching approach, gender-based approach, and thematic approach will be utilized in this unit, along with methods such as deductive teaching, cooperative learning, and eclectic teaching.

| Week | Topics | Suggested Activity |
|---|---|---|
| 1 | Sentence Structure- Subject and Predicate.<br>Capitalization Rules | City and Guilds Textbook page 16,60,54.<br><br>English Matters Grade 9 Students' Book page 17, 18, 135.<br>A English Comprehensive Course page 58,10,164,165,116. |
| 2 | Kinds of Sentences-Declarative, Interrogative, Imperative, Exclamatory | City and Guilds page 219, 10 |
| 3 | Types of Sentences- Simple, Compound, Compound-Complex | City and Guilds text page 50,175,176, 274-276, 17 ,8 |
| 4 | Punctuation- period, comma, exclamation mark, colon, semi-colon, question mark, quotation mark, apostrophe | Worksheets<br>A English Comprehensive Course –page 33, 83,93, 206, 253-254 |
| 5 | Subject/Verb Agreement-Singular/Plural Nouns, Indefinite | City and Guilds Text page 68-70, 183,185 |

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| | Pronouns/Simple and Compound Subjects | |
| | | A English Comprehensive Course pages 58 and 10. |
| 6 | Vocabulary Development (Refer to City and Guilds Vocabulary list) | Worksheet |
| 7 | Comprehension- Use comprehension activities in relation to the given theme.<br>Reading Strategies- Context Clues, Skimming, Scanning, Detailed Reading, Identifying Main Ideas. | Artificial Intelligence(AI) can generate passages and questions related to the theme.<br><br>City and Guilds Textbook- page 135-136, 1-3, 144, 14, 238, 246 |
| 8 Paragraph Writing-Introduction, Body, Conclusion | Topic Sentence<br>Body- Supporting details<br>Concluding Sentence- use transitional words/phrases. | City and Guilds Textbook pages 14, 254, 118.<br><br>English Matters Grade 9 Students Book pages 88,137, 74, 93. |
| Week 9 | Letter Writing- Letter of Complaint, Application. | English Matters Grade 9 Students Book page 179, 212,213 |
| Week 10 | Comprehension-Identifying the purpose of a Text/Writers Purpose | City and Guilds Textbook pages 27-28, 153, 238, 241-242 |
| Week 11 | Revision | Worksheet/Past paper samples |

**Term 2- Speaking and Listening**

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| Week 1<br>Jan- Feb | Focusing on the theme:<br><br>Explanation of the Speaking and Listening aspect of the paper. | Listen to the audio in relation to the theme and respond to questions given. Audio must be played at least three times. | Use past paper samples and AI to generate questions from audio. |